



Terms & Conditions

*Agreeing to our terms and conditions will help us to make your wedding day at Loughcrew one you will remember.
All reservations are made subject to the following minimum conditions:*

1 Confirmation & Guest Numbers

- 1.1 Provisional bookings are held for two weeks from the date of booking.
- 1.2 Confirmation shall specify the anticipated number of guests for the event and the agreed minimum and maximum numbers of guests for the event.

2 Payment

- 2.1 A non-refundable deposit fee of 50% of the total cost is payable to confirm your booking.
- 2.2 The final account must be paid 1 month prior to arrival.
- 2.3 Prices quoted on our web site are valid at time of going to print and may be subject to changes and annual increases. Prior notice will be given.

3 Cancellation by Bridal Party

- 3.1 If you wish to cancel the wedding event itself or some or all of the options reserved, either as a block booking or in conjunction with the event, such cancellations must be verbally advised to Loughcrew Facilities Management in the first instance verbally, followed by written notice of cancellation. Any postponements may be considered as a cancellation.
- 3.2 In the unfortunate event of a cancellation, Loughcrew Facilities Management will make every effort to re-sell the space. However, cancellation charges will be applied as follows:
 - Prior to 4 months from arrival date - 25% of total balance
 - 4 months to 1 month from arrival date - 50% of total balance
 - 1 month to 2 weeks from arrival date - 75% of total balance
 - Within 2 weeks of arrival date - 100% of total balance

Settlement terms for the payment of cancellations is within 7 days of presentation of invoice.

- 3.3 Cancellation by Loughcrew Facilities Management reserves the right to cancel the date in the following circumstances:
 - Loughcrew Facilities Management believes the booking might prejudice the reputation of the estate.
 - Guests attending the event behave in any way considered to be detrimental, offensive or contrary to normal expected standards of behaviour.

4 General

- Due to Irish legislation, no smoking is allowed anywhere in the Estate buildings including the bedrooms.
- The bridal party must observe Loughcrew Facilities Management's direction with regard to noise and behaviour. Loughcrew Facilities Management holds the bridal party responsible for any damages caused to the premises or grounds by the bridal party or their guests.
- The prior consent of Loughcrew Facilities Management must be obtained for any entertainment or service contracted for the event by the bridal party, all of which must comply with statutory codes and regulations.
- Punctuality - the event must start and finish at the times specified in the function sheet that the bridal party will be issued at least four weeks prior to your wedding. A charge of €200 will apply for every hour the event is delayed and consequently runs over. Loughcrew Facilities Management will not be held responsible for any consequences as a result of delays.
- Loughcrew Facilities Management shall not be liable for any breach of the terms and conditions or any delay or failure in providing services as a result of causes beyond its reasonable control including (but not limited to) floods, gas leaks, strikes, delays in transportation, failure of services or inaccessibility.
- It is unlikely that there will be any unforeseen or large increase in the cost of your wedding between the date when you book your wedding and the date of the actual event. However, in the event of unforeseen circumstances, it may be necessary for us to revise costs and we would like you to bear that in mind to avoid any shocks closer to the date.

Signature Bride: _____

Signature Groom: _____

Print name: _____

Print name: _____

Date: _____

Date: _____

Signature from Loughcrew Facilities Management staff: _____