



Terms & Conditions for guests staying in Loughcrew House

*Agreeing to our terms and conditions will help us to make your stay at Loughcrew one you will remember.
All reservations are made subject to the following minimum conditions:*

1 Confirmation & Guest Numbers

1.1 Provisional bookings are held for two weeks from the date of booking.

2 Payment

2.1 A non-refundable deposit fee of 50% of the total cost is payable to confirm your booking.

2.2 Final account must be paid two weeks prior to arrival.

2.3 Prices quoted on our web site are valid at time of going to print and may be subject to changes and annual increases. Prior notice will be given.

3 Cancellation

3.1 If you wish to cancel the your stay, such cancellations must be advised verbally to Loughcrew Facilities Management in the first instance, followed by written notice of cancellation. Any postponements may be considered as a cancellation.

3.2 In the unfortunate event of a cancellation, Loughcrew Facilities Management will make every effort to re-sell the space. However, cancellation charges will be applied as follow:

- Prior to 2 months from arrival date - 25% of total balance
- 2 months from arrival date - 50% of total balance
- 1 month to 2 weeks from arrival date - 75% of total balance
- Within 2 weeks of arrival date - 100% of total balance

Settlement terms for the payment of cancellations is within 7 days of presentation of invoice.

3.3 Cancellation by Loughcrew Facilities Management reserves the right to cancel the date in the following circumstances:

- Loughcrew Facilities Management believes the booking might prejudice the reputation of the estate.
- Guests behave in any way considered to be detrimental, offensive or contrary to normal expected standards of behaviour.

4 General

- A cash deposit of €300 must be paid upon arrival. The cost of any damages occurred during the clients stay will be deducted from the deposit. The deposit will be thus returned upon departure.
- Additional firewood can be supplied at €10 per basket.
- No smoking is allowed anywhere in Loughcrew including the bedrooms.
- Barbeque and gas to rent €20.
- The guests must observe Loughcrew Facilities Management direction with regard to noise and behaviour. Loughcrew Facilities Management holds guests responsible for any damages caused to the premises or grounds by the guests.
- **Punctuality - guests must adhere to arrival and departure times specified by the guests at the time of confirmation. In the event of late arrival, the guest(s) will be charged €20 per hour for every hour that is past the arrival time specified by the guest upon confirmation. Likewise, the guest(s) will be charged €20 per hour for every hour that is past the departure time specified by the guests.**
- Loughcrew Facilities Management shall not be liable for any breach of the terms and conditions or any delay or failure in providing services as a result of causes beyond its reasonable control including (but not limited to) floods, gas leaks, strikes, delays in transportation, failure of services or inaccessibility.
- Loughcrew Facilities Management holds guests responsible for any damages caused to the premises or grounds by the guests. Any spillage which results in the staining of Loughcrew Facilities Management items will be subject on a fine of a minimum of €20, depending on the scale of the damage.
- Any destruction of Loughcrew Facilities Management property will result in a fine corresponding to the value of the item affected.

Signature of paying guest: _____

Print name: _____

Date: _____

Signature from Loughcrew Facilities Management staff: _____